

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



March 16, 2015 Meeting

Selectmen present: Carol Jameson, Kathryn McWhirk, Christin Daugherty

Meeting opened at 5:30pm

*****Administrators Report**

Wood discussed the return check policy in reference to E-Reg. Explained sometimes residents enter their routing number incorrectly and the account is not able to be located. The check is not returned due to insufficient funds. Wood recommended charging only the bank fee charged to the Town. After discussion the Board agreed that the Town has a returned check policy and it applies to all situations. All returned checks, no matter the reason returned, will be charged the \$40.00 fee.

Wood discussed mileage reimbursement rate. Currently, the Town Clerk and Tax Collector have a different rate than any other department. The new policy will read "match" federal rate. Wood to update form and policy. Current IRS rate is 0.575/mile.

*****Approve Manifest**

Daugherty moved; McWhirk 2nd; the Board voted to approve the accounts payable/payroll manifest dated March 16, 2015 in the amount of \$18, 580.21.

*****Selectmen**

McWhirk moved; Daugherty 2nd; the Board voted to have Carol Jameson as Chairman of the Select Board.

McWhirk moved; Daugherty 2nd; the Board voted to appoint Carol Jameson as Welfare Administrator. Term to expire March 2016.

Jameson moved; Daugherty 2nd; the Board voted to appoint Kathryn McWhirk as Winchester Waste Management Representative. Term to expire March 2016.

Jameson moved; McWhirk 2nd; the Board voted to appoint Christin Daugherty as ex-officio Member to the Planning Board. Term to expire March 2016.

The Board regretfully accepts the resignation of Christin Daugherty from the Zoning Board of Appeal. The Board thanks him for his years of dedicated service.

The Board discussed oversight of road maintenance, building maintenance, and Rooster articles. Going forward, may want to put the selectmen's meeting minutes in the Rooster instead of a monthly article.

The Selectmen discussed the Tramp House and authorized the town to submit an individual inventory form to the NH Division of Historical Resources for a determination on the Tramp House eligibility for listing on the NH Registry of Historic Places, and to apply to the Division for Historical Resources Conservation License Plate Grant funding.

The Board discussed follow-up items and future projects (new contact list, Capital Projects, internal controls policy, monitoring road damage due to logging operations and deciding whether the Town should require bonds, junk cars and junk yard follow-up).

*****Appointments expiring in 2015**

McWhirk moved; Jameson 2nd; the Board voted to appoint Sandra Perry and Kandace Mattson to the Municipal Building Committee. Term to expire March 31, 2018

*****Town Meeting follow-up**

Board discussed establishing line of credit with SBoW for road construction and bonds for RE (red house property) purchase. Wood spoke with Christine Greenwood and was told we need to submit the official minutes of the Town Meeting before going forward.

Board discussed establishing new accounts/funds (Waste Management Fund as special revenue fund, Heritage Commission bank account, Matching Grant Fund as ETF). Wood to coordinate with Treasurer and Trustees of the Trust Funds to establish. Will also need official minutes before going forward.

Property purchase. Board to work in conjunction with the Municipal Building Committee on this project. Need official minutes from Town Meeting before we can proceed.

Truck lease. Wood in contact with Hillsboro Ford. Need official minutes before proceeding.

Haz Mat Grant for 4 Corners. Town has received the grant. The RCDA will administer at no charge to the Town. Town will draft an agreement with the RCDA.

7:00 PM Public Appointments

*****Jonathan Bloom** met with the Board, reference relocating Bullock Road in conjunction with the property purchase approved at Town Meeting (March 14, 2015). He recommends moving Bullock Road north on Rte. 32. Moving the road may improve site lines and may help with the issues with M408 L048. Further information is required.

*****John Boccalini** met with the Board, reference resolution voted on and passed at Town Meeting. Jameson suggested that the Town, through the Board of Selectmen, file a motion for intervener status, send letter to FERC opposing pipeline, and notify Kinder Morgan that they are not allowed on any Town property.

*****Mark Beauregard** met with the Board, reference the shed behind the 4 Corners Store. The Parks & Rec Commission want their interest in the shed noted for storage of equipment.

*****Kim Mattson** met with the Board, reference site plan review request.

*****Steve Boscarino/Tax Collector & Kerry Boscarino/Deputy Tax Collector** met with the Board, reference lien execution. These are the 2014 taxes that remain unpaid. Boscarino also gave a list of property that is approaching deeding.

Non Public Session 91-A:3 II, as needed

Meeting adjourned at 9:05pm